

## The 10 most frequently asked questions about the Pastiel project

### 6. When do I receive my benefit payment?

You will receive a separate invitation from your municipality for your benefit payment meeting. If you have any queries about your benefit payment, contact the municipality of Súdwest-Fryslân's Income Team on telephone number 14 05 15.

### 7. Am I able to receive an advance payment?

Information on the right to an advance payment is available from the municipality of Súdwest-Fryslân.

### 8. Does the introductory interview also apply to me if I'm incapacitated to work, or do not think I can perform work?

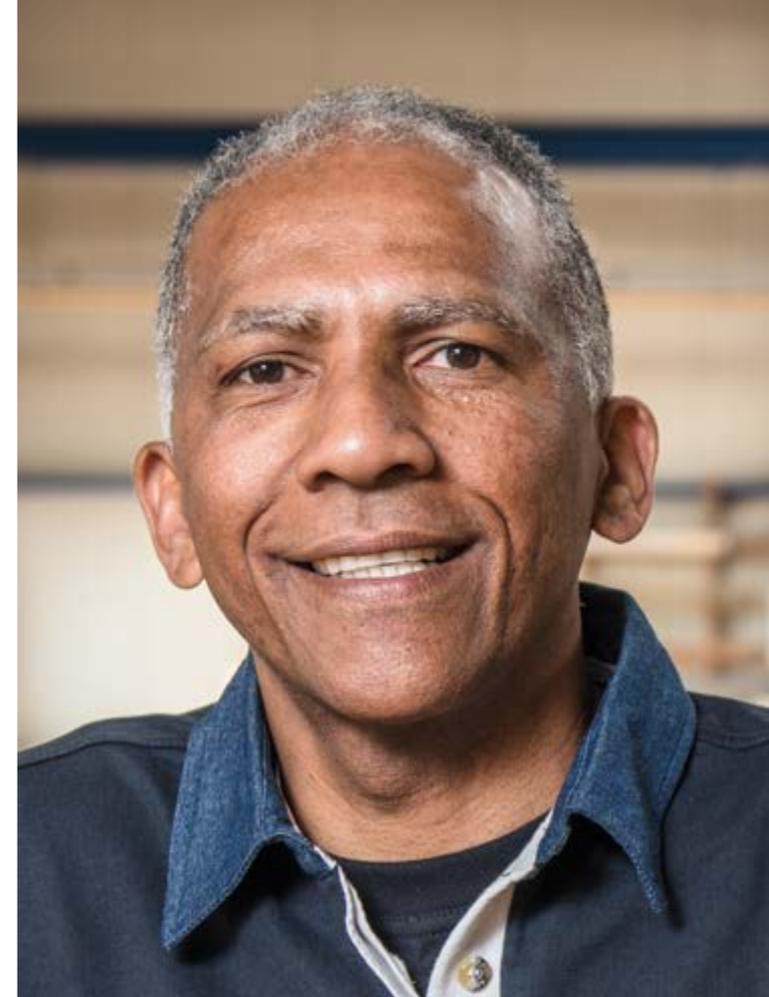
Yes, the introductory interview also applies to you. You must attend the introductory interview, even if you believe you have no obligation to work, are sick or have other issues. In that case, bring as much documented evidence as possible from medical specialists and/or GGZ/NN, and/or guidance interviews with foundations such as MEE, ZIENN and MW. Based on this, the Pastiel staff member can assess the extent to which you are obliged to participate in the process and the Starting Phase.

### 9. What are the consequences if do not attend?

If you nevertheless fail to attend the introductory interview, this has the following consequences for the benefit payment. Your benefit payment may be cut, depending on the seriousness of the conduct, the degree of culpability and your personal circumstances.

### 10. Should my partner also come along to the introductory interview?

Only if your partner has also received a letter of invitation.



# Pastiel

Waar wil jij naar toewerken?

**Pastiel Sneek visiting address**  
Tingjetersstraat 1, 8601 WJ Sneek  
T 0515 48 48 60

[www.pastiel.nl](http://www.pastiel.nl)

# Pastiel

Waar wil jij naar toewerken?

**WELCOME  
TO PASTIEL**



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**You have invoked the Participation Act and have thereby made a claim to a benefit payment. The municipality of Súdwest-Fryslân has registered you for a reintegration programme at Pastiel. On behalf of our team, welcome.**

Together with a number of local authorities in West-Fryslân, we provide added value to those making use of us through the Participation Act. We are there for you and our aim is to get you back to work as quickly as possible. We know from experience that the right work works!



### **The Pastiel process**

The Pastiel process proceeds in two stages. This way, Pastiel offers you the tools with which you can find long-term and normally paid work as swiftly as possible.

### **Starting phase**

In the Starting Phase, you will work at Pastiel for three days a week for a five-week period. In this phase we gain a complete picture of you, what you need and what we can do for you. We examine which profession would suit you and where there is demand. In doing so, Pastiel can provide you with a personal plan. You will also be offered workshops that make the journey towards work easier. At the end of the Starting Phase, your Starting Coach gives you advice regarding your options in the job market. This advice is discussed with you and together with your Starting Coach you make arrangements for follow-up phases.

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### **Work Experience Phase**

Following the Starting Phase, the Work Experience Phase begins. This phase may be long or short, depending on the amount of guidance or training required.

#### **Long Phase**

The long Work Experience Phase lasts a maximum of 12 months, during which time you will receive the guidance, training or course you need to progress. This is tailored to your own wishes, points for development and situation. Together, we will seek a suitable work-experience placement at Pastiel/Empatec or with an external organisation. In this position, you will gain work experience (under supervision). You will also apply for jobs, with the aim of obtaining part-time or full-time paid work.

#### **Short Phase**

The short Work Experience Phase lasts a maximum of 6 months. Together, we will seek a suitable work-experience placement at Pastiel/Empatec or with an external organisation, in order for you to gain experience in your field independently. You will also apply for jobs, with the aim of obtaining part-time or full-time paid work.



### **Placement**

Pastiel aims to guide you towards regular, paid work. As such, placement with a suitable company in a suitable position is the culmination of the Pastiel Process. Our account managers know exactly which companies require which employees, so we have an overview of which vacancies there are for you.

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### **1. What exactly does the Starting Phase entail?**

You will work three days a week, for five consecutive weeks, from 8:00 am to 4:30 pm at Pastiel. During the introductory interview with the coach, your working days are adjusted to suit your personal situation if necessary. In the majority of cases, you will perform production-focused activities. Tea and coffee are provided on site. You can bring your own lunch. You should of course wear easy, comfortable clothing. Training sessions and the like take place on work days. The other two days are free and you will have time to see to household matters. You will receive further information from the Starting Coach during the introductory interview. You can also ask any questions you may have.

### **2. How do I get there?**

You have to judge for yourself which means of transport would be best. That may be by bicycle, by bus, by train or by car. You will find detailed route descriptions on the ANWB website.

### **3. Will my travel expenses be paid?**

The travel expenses for the shortest route will be reimbursed in arrears. You must first cover your travel costs for a maximum of two weeks.

### **4. What should I do with my children?**

You must arrange childcare yourself. You can apply for financial support for this from the Tax and Customs Administration. It is advisable to start looking into the childcare options in your neighbourhood now.

### **5. I already have work/part-time work, or I have a job interview at the time of the introductory interview.**

Should this be the case, you must contact a Pastiel staff member on telephone number +31 (0)515 484 860 to cancel your appointment with us. A new appointment will then be made with you.